

BASILDON LOCAL HIGHWAYS PANEL MEETING AGENDA

Date: Monday 7th September 2020

Time: 14:00pm

Venue: Video conference call due to current Covid-19 restrictions

Chairman: Cllr Richard Moore

Panel Members: | Clir Jeff Henry, Clir Anthony Headley, Clir Tony Ball, Clir

Malcolm Buckley, Cllr Stephen Hillier, Cllr Allan Davies, Cllr

Patricia Reid, Cllr Smith, Cllr Mark Biddle

Officers: Daniel Maclean – Highway Liaison Officer

Jasmine Wiles - Assistant Highway Liaison Officer

Sonia Church - Highway Liaison Manager

Secretariat: None – Sonia Church to take basic notes

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
	3	Minutes of meeting held on 22 nd June 2020 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
5 - 10	5	Report on Funded Schemes 2020/21	Dan Maclean	Report 1
11 - 19	6	Report on Schemes Awaiting Funding	Dan Maclean	Report 2
	7	Any other business:	All	Verbal
	8	Date of next meeting: TBC	Chairman	Verbal

Any member of the public wishing to attend the Basildon Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.

Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; Daniel.maclean@essexhighways.org

BASILDON LOCAL HIGHWAYS PANEL MINUTES – 22nd June 2020, 2pm

Virtual Meeting

Chairman: Councillor Richard Moore

Panel Members: Cllr Stephen Hillier, Cllr Malcom Buckley, Cllr Anthony Hedley,

Cllr Allan Davies, Cllr Jeff Henry, Cllr Patricia Reid, Cllr Tony

Ball, Cllr Kerry Smith, Cllr Mark Biddle

Officers: Jasmine Wiles – Highway Liaison Officer

Sonia Church – Highway Liaison Manager

Secretariat: Sonia Church took basic notes

Item		Owner
1.	Welcome and Introductions:	
2.	Apologies for Absence: Cllr Henry. Cllr Hillier.	
3.	Minutes of meeting held on 27 th January 2020 to be agreed as a correct record: The minutes were agreed as a correct record.	
4.	Matters arising from minutes of the previous meeting: None	
	The Chairman updated the panel on the email received from Cllr Bentley as the Cabinet Member for Highways. This information included that the current design teams are working on COVID works which may impact the dates for delivery of some of the LHP schemes. New schemes requests will not be validated during this time.	
	Report on Funded Schemes 2020/21 The remaining 19/20 funded and match funding scheme in the programme was awaiting the legal elements to be completed.	

No 17 - Outwood Common LBRA182074 is now complete.

NO 19 – Whitmore Way Zebra Crossing LBRA183019 lighting upgrade required another £6,500 to be completed due to the incorrect price originally given for traffic management. Cllr Buckley questioned the details of the costs and stated it would be helpful for a breakdown in future, this was noted by the officer.

Report on schemes awaiting funding:

Jasmine stated that the panel had £57,000 amount remaining to fund schemes from the schemes awaiting funding list. Councillors then discussed each relevant scheme in turn including whether to remove any red schemes.

Traffic Management

No 2 - LBRA182039 – Agreed to be removed.

No 3 – LBRA182054 Cllr Hiller who was no in attendance sent a message that he was not in agreement to this scheme being removed and requested a site visit. This was noted by officer's however site visits are being kept to urgent only due to the risk of COVID.

No 4 LBRA182063 - Removed

No 7 LBRA182076 – Cllr Smith asked for this to be held until development plans are known.

No 8 LBRA192002 – Cllr Reid asked that this scheme was to be funded – panel agreed to fund.

No 10 LBRA192015 - Funded

No 11 LBRA192016 - Funded

No 12 LBRA192026 – Funded

No 13 LBRA192027 – Funded

No 14 - Removed

No 15 LBRA182071 – Cllr Reid has received a petition against this scheme from residents. Cllr Ball asked if a consultation has been undertaken, it was confirmed that it had not. Scheme to remain on the list for the time being.

No 16 LBRA192036 – Removed

No 17 LBRA192038 - Removed

No 18 LBRAN192040 - Funded

No 19 LBRA192041 - Removed

NO 22 LBRA192045 – To remain for further discussion offline with Jasmine regarding collisions.

No 25 LBRA192048 - Removed

Walking

No 1 LBRA193006 – Cllr Smith enquired about the land element and ask Jasmine to send over a plan of the area.

JW

No 3 LBRA183022 – Scheme was Funded Cllr Buckley challenged the cost of the scheme. Cllr Hedley stated that the LHP was not in place to fix poor design of estate and planning need to address this.

No 8 LBRA183017 – Cllr Moore raised his concern of the cost of the scheme. Cllr Buckley would like a breakdown of the cost. Cllr Moore agreed that the footway works should be picked up by maintenance. Sonia Church explained that this may then appear low on the priority list of maintenance.

Passenger Transport

No 6 LBRA195001 – Funded

Any other business:

Cllr Reid raise the request for child shaped bollards again, Sonia explained that they are no favoured by maintenance. Cllr Reid stated that St Teresa's School has them.

Cllr Smith informed the panel of a new product which is used in Scotland which allows blind and partially sighted people along with all other that require it a app which presses the button at signalised crossings. Jasmine stated that this was being investigated to check that it is type approved for England.

9. Date of next meeting:

Monday 7th September 2020

REPORT 1 BASILDON LOCAL HIGHWAY PANEL 2020/21 FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Basildon Local Highway Panel has recommended for inclusion in the 2020/21 programme.

Budget summary 2020-21						
Capital Budget	£351,000					
Safer Roads Schemes	£53,500					
Total Value of Commissioned Schemes	£293,500					
Remaining Budget to Allocate	£0					

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Match Funded Schemes

Completed	Update	Cancelled
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R	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
	Great Berry Lane and Little Berry Lane, Basildon - Parking	Install restrictions to stop vehicles parking between Great Berry Lane and Little Berry Lane	Racildon Wactlay	Non Parished	Traffic Management	Total scheme	LBAS182064		Double Yellow Lines have been installed currently going through the CMA process due to objections.	

Funded Schemes 2019-20

Completed	Update	Cancelled
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F	Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
	1	Noak Hill Rd jw Wash Rd	To formalise the no right hand turn	Wickford Crouch	Non Parished	Safer Roads	Implementation	LBAS181002	£16,000		COMPLETED
	2	West Mayne Cycleway Improvements	Financial adjustment to S106 contribution	Laindon Park and Frverns	Non Parished	Cycling	Total scheme	LBAS192034	£25,000		COMPLETED

Funded Schemes 2020-21

Total Value of	6247.000	Update
Schemes	£347,000	Opdate

Ref	Scheme name	Description	Division	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Outwood Common Road, Billericay - Parking	Off road parking bays to reduce congestion	Billericay and Burstead	Traffic Management	Implementation	LBAS182074	£64,000		COMPLETED
2	Long Riding, Basildon - No Entry	Look at measures to help prevent vehicles travelling through a no entry	Pitsea	Traffic Management	Total scheme	LBAS192002	£4,500		Q4
3	Kirby Road, Basildon - Bollards	Bollards	Pitsea	Traffic Management	Total scheme	LBAS192003	£6,000		Q3
4	Tye Common Rd jw Hatches Farm Road	Substantial Vegetation removal to improve visibility splay up to Highway Boundary	Billericay and Burstead	Safer Roads	Total scheme	LBAS201001	£19,000		Q3
5	A132 Southmayne / Broadmayne	Look at providing hatching along northbound approach and other approaches such as Ashlyns and Eastmayne will also have to be reviewed	Pitsea	Safer Roads	Total scheme	LBAS201002	£7,000		COMPLETED
6	B1464 London Rd jw Pound Lane, Bowers Gifford	Separate right turn facility at traffic signals	Pitsea	Safer Roads	Implementation	LBAS181006	£24,500		Q3
7	Maplestead, Basildon - Grasscrete	Grasscrete	Laindon Park and Fryerns	Traffic Management	Design	LBAS192006	£8,000		Q3
8	High Road, Laindon (bridge section above Mandeville Way and Laindon train station)	Upgrading the lighting at the zebra crossing	Basildon Westley Heights	Walking	Implementation	LBAS183007	£17,000		Q4
9	Little Oxcroft, Laindon - Signing	Additional signing to make one way clear	Laindon Park and Fryerns	Traffic Management	Feasibility	LBAS192007	£6,500		Q3
10	Greens Farm Lane jw Outwood Common Road, Billericay - Junction Improvements	Vegetation clearance to improve sight lines	Billericay and Burstead	Traffic Management	Total scheme	LBAS192008	£5,000		Q3
11	Whitmore Way - Zebra crossing lighting upgrade	Upgrade to the lighting at the zebra crossing	Laindon Park and Fryerns	Walking	Implementation	LBAS183019	£23,500		Q3

Funded Schemes 2020-21

Total Value of	£347,000	Update
Schemes	2047,000	- Ja

Ref	Scheme name	Description	Division	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
12	Basildon Post Construction Audits 20/21	Road safety audits post scheme installation		Safer Roads	Surveys	RSA3LBAS	£3,000		Q4
13	Dry Street - Guard Railing	Pedestrian guard railing	Basildon Westley Heights	Walking	Total scheme	LBAS183022	£8,000		Q4
14	Morrells - Hand Rail	Hand rail	Basildon Westley Heights	Walking	Total scheme	LBAS183023	£6,500		Q3
15	Lincewood Primary School 20's Plenty	20's Plenty	Basildon Westley Heights	Traffic Management	Total scheme	LBAS192013	£6,500		Q3
16	Southend Road jw Maple Mead, Billericay - No Entry signage	Additional no entry signage or removing the no entry	Billericay and Burstead	Traffic Management	Total scheme	LBAS192015	£18,500		Q4
17	Church Road, Bowers Gifford - Bollards	Additional bollards to be installed to prevent fly tipping	Pitsea	Traffic Management	Total scheme	LBAS192016	£6,000		Q4
18	Travers Way, Basildon - Bollards	Bollards	Pitsea	Traffic Management	Total scheme	LBAS192017	£8,000		Q3
19	Outside 35 Moreton Mews, Basildon - Kerbing	Kerbing	Pitsea	Traffic Management	Total scheme	LBAS192018	£14,000		Q3
20	Noak Bridge Primary School - 20's Plenty	20's Plenty	Wickford Crouch	Traffic Management	Total scheme	LBAS192021	£6,500		Q3
21	Clover Close, Basildon - Bollards	Request for bollards	Pitsea	Traffic Management	Total scheme	LBAS192026	£5,500		Q4
22	High Road, Laindon (bridge section above Mandeville Way and Laindon train station)	Signalised crossing	Basildon Westley Heights	Walking	Feasibility	LBAS192012	£6,500		Q4
23	Paycocke Road, Basildon - Relocate bus shelter	Request to relocate the existing bus stop	Laindon Park and Fryerns	Passenger Transport	Total scheme	LBAS195001	£5,000		Q4
24	Debden Green, Basildon - 20's Plenty	20's Plenty	Basildon Westley Heights	Traffic Management	Total scheme	LBAS192027	£8,500		Q4
25	Western Road, Billericay - Bollard	Bollard	Billericay and Burstead	Traffic Management	Total scheme	LBAS192028	£4,500		Q3
26	London Road jw Ilfracombe Avenue - Kerbing	Kerbing	Pitsea	Traffic Management	Total scheme	LBAS192029	£16,000		Q3

Funded Schemes 2020-21

Total Value of	C247 000	Update
Schemes	£347,000	Opuate

Ref	Scheme name	Description	Division	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
27	Vista Road, Basildon - signing	'No through road' signage	Wickford Crouch	Traffic Management	Total scheme	LBAS192031	£6,500		Q3
28	Alderney Gardens, Wickford - Bollards	Bollards	Wickford Crouch	Traffic Management	Total scheme	LBAS192035	£6,000		Q3
29	Kelvedon Road, Billericay - Dropped Kerbs	Dropped Kerbs	Billericay and Burstead	Walking	Total scheme	LBAS193007	£9,000		Q3
30	Ilmington Drive, Basildon - signing and lining	Lining to be refreshed and signing	Pitsea	Traffic Management	Total scheme	LBAS192040	£3,000		Q4
31	Path from Harrow Road to A127	Barrier to prevent vehicle access	Pitsea	Traffic Management	Total scheme	LBAS192042	£9,000		Q3
32	The Willows Primary School - 20's Plenty	20's Plenty	Laindon Park and Fryerns	Traffic Management	Total scheme	LBAS192050	£5,500		Q3

BASILDON LOCAL HIGHWAY PANEL REPORT 2 – SCHEMES AWAITING FUNDING

The Schemes Awaiting Funding List identifies all of the requests that have been received for the consideration of the Basildon Local Highways Panel. The Panel are asked to review the schemes, start to make their funding recommendations for those schemes they wish to see delivered and also choose to remove any which they would not wish to consider for future funding.

The breakdown of scheme types available for consideration is as below:

Budget Summary				
Traffic Management	£121,500			
Walking	£322,000			
Passenger Transport	£0			
PROW	£16,000			
Total	£459,500			

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

G	The scheme has been validated as being feasible and is available for consideration
Α	The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered
R	A scheme request has been received but is against ECC policy or there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Traffic Management

Total Value of	£121 500
schemes	£121,500

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	B1007 Laindon Link / Gt Knightleys - Junction improvements	A request has been received to look at the junction layout	Laindon Park and Fryerns	Design	LBAS182036	TBC	Validation returned - Design can be undertaken if no further development is going to be done to the car park design would be approx. £14,500. Another option would be to install water filled barriers to prevent people from using the dedicated left and right hand lanes. (this would incur annual costs for inspection).	G
2	St Michaels Avenue - Acoustic fence	Request for acoustic fence due to concerns over the noise of vehicles travelling along A13	Pitsea	Validation	LBAS182054	N/A	Validation returned mentioned that a fence has been installed as part of the Sadlers Farm scheme and noise surveys were carried out post barrier installation which highlighted that there was no detrimental effect to local properties.	R
3	Bells Hill Road, Basildon - TMI	Request for traffic calming features	Basildon Westley Heights	Validation	LBAS182070	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	V
4	The Greenstead, Feering Row, Feering Green, Vange - Parking	Investigation to determine if grasscrete is the most suitable solution to the parking problems	Pitsea	Implementation	LBAS182071	£87,500	Cost supplied is a level 1 estimate and the actual target cost information is awaited.	G
5	The Knares junction with Nethermayne - Bollards	Request for bollards to be installed	Basildon Westley Heights	Validation	LBAS182072	TBC	In validation.	V
6	Mistley End, Basildon - Bollard	Request for a bollard to be installed	Basildon Westley Heights	Total scheme	LBAS182076	£4,500	Validation recommends installing a bollard in this location.	G
7	Tudor Walk, Wickford - Bollard	Request to move the current bollard	Wickford Crouch	Validation	LBAS192012	TBC	In validation.	V
8	Collingwood Road jw Mapleford Sweep - One way	Request for a one way system	Pitsea	Validation	LBAS192043	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	V
9	Rushley, Basildon - Traffic calming	Request for traffic calming features	Pitsea	Validation	LBAS192044	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	V

Traffic Management

Total Value of	£121 E00
schemes	£121,500

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
10	The Knares jw Staneway - Junction improvements	Request to look into improvements to the junction	Basildon Westley Heights	Validation	LBAS192045	N/A	Validation recommends not proceeding with a scheme at this location as there is no collision pattern and the only options would have a significant impact on the network (such as restricting right turn movements when leaving the Knares or restricting left turn movements at the junction).	R
11	Holgate, Basildon - 'no through road' signage	Request for 'No through road' signage	Pitsea	Validation	LBAS192046	TBC	Scheme feasible however would be worth contacting Basildon Borough Council in the first instance to see if they can upgrade their street name plates to include the 'no through road' signage.	V
12	Holgate, Basildon - 20mph Speed limit	Request for a 20mph limit	Pitsea	Validation	LBAS192047	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	V
13	Boytons, Basildon - Parking	Request for bollards or to formalise parking	Laindon Park and Fryerns	Total scheme	LBAS192049	£29,500	Validation has recommended proceeding with formal parking.	G
14	Curling Tye, Basildon - One way	Request for a one way system	Laindon Park and Fryerns	Validation	LBAS192051	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	V
15	Dry Street, Basildon - Traffic calming	Request for traffic calming	Basildon Westley Heights	Validation	LBAS192052	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	V
16	Long Riding, Basildon - Parking	Request for a layby	Pitsea	Validation	LBAS192053	N/A	The grass verge is not highway maintainable so this scheme cannot progress.	R
17	Barrington Gardens, Basildon - Parking	Request for grasscrete	Laindon Park and Fryerns	Validation	LBAS202002	TBC	In validation.	V
18	Hodgson Way, Wickford - Traffic calming	Request for traffic calming within the 30mph section	Wickford Crouch	Validation	LBAS202003	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	V

Traffic Management

Total Value of	£121 E00
schemes	£121,500

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
19	Wickford High Street - Prohibition of traffic on a Saturday	Request to stop vehicle movements along Wickford High Street on a Saturday	Wickford Crouch	Validation	LBAS202004	TBC	In validation.	>
20	Clay Hill Road, Basildon - Traffic calming	Request for traffic calming along Clay Hill Road	Basildon Westley Heights	Validation	LBAS202005	TBC	Restrictions on speed surveys have now been lifted although delays are still expected due to backlog.	٧
21	Codenham Green, Basildon - Parking	Request for a dropped kerb and grasscrete area	Basildon Westley Heights	Validation	LBAS202006	-	A marked parking area already exists in this location and there are too many issues at site to be able to proceed further with this. Several trees would have to be removed and stats may have to be relocated.	

Walking

Total Value of	£222 000
schemes	£322,000

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	B148 Westmayne / Ford Access / Lower Dunton Rd, Langdon Hills	Installation of tactile paving, dropped kerbs and cyclist give way markings and possible upgrade of the uncontrolled crossing points with cyclists in mind	Laindon Park and Fryerns	Validation	LBAS183001	TBC	Part of this request has been picked up by the S106 scheme along Westmayne Cycleway. The other section is being looked at via the validation process.	٧
2	Stock Road junction with Orchard Ave - Zebra upgrade	Installation of crossing upgrade	Billericay and Burstead	Implementation	LBAS183004	£135,000		G
3	Florence Way - Zebra crossing	Zebra crossing	Basildon Westley Heights	Implementation	LBAS183017	£153,000	Cost supplied is a level 1 estimate and the actual target cost information is awaited.	O
4	Pitsea Hall Lane through to the Station - CCTV / Lighting	There are concerns over safety when walking to Pitsea Station through Pitsea Hall Lane	Pitsea	Validation	LBAS193004	TBC	In validation.	V
5	214 Beambridge and 113 Travers Way - Bollards / Gate	Request for bollards or a gate	Pitsea	Total scheme	LBAS193006	£9,500	Validation recommends installing a lockable gate to prevent vehicle / motorbike access.	G

Walking

Total Value of	£222 000
schemes	£322,000

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
6	Vange Hill Drive- Tactile paving	Request for tactile paving to be installed on the current dropped kerb	Pitsea	Total scheme	LBAS193008	£16,500	Validation recommends installing tactile paving at the exiting dropped kerbs.	G
7	Queens Park Avenue, Billericay - Zebra Crossing	Request for the pedestrian refuge to be upgraded to a zebra crossing	Billericay and Burstead	Validation	LBAS193009	TBC	Following a Members Surgery, a site visit is being aranged to review this scheme.	V
8	Behind 156 The Knares - Dropped kerb	Request for dropped kerb	Basildon Westley Heights	Total scheme	LBAS193011	£8,000		G

Passenger Transport

Total Value of	£O
schemes	£U

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Tye Common Road, Billericay - Bus shelter	Request to replace the existing bus shelter	Billericay and Burstead	Total scheme	LBAS185010	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a Countywide audit.	V
2	Rectory Road, Basildon - Bus shelter	Request to replace the existing bus shelter	Pitsea	Total scheme	LBAS185011	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a Countywide audit.	V
3	Nightingales junction with Aylesbury Drive, Basildon	Request for bus shelter	Basildon Westley Heights	Total scheme	LBAS185002	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a Countywide audit.	V
4	Highview Avenue junction with Derby Close	Request for bus shelter	Basildon Westley Heights	Total scheme	LBAS185004	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a Countywide audit.	V

Passenger Transport

Total Value of	50
schemes	£U

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
5	Outside Basildon hospital, Nethermayne	Request for replacement bus shelter	Basildon Westley Heights	Total scheme	LBAS185006	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a Countywide audit.	V
6	Radford Way, Billericay - Bus Shelter	Request for a Bus Shelter	Billericay and Burstead	Validation	LBAS195002	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a Countywide audit.	V

Public Rights of Way

Total Value of	£16 000
schemes	£16,000

R	ef	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
	1	Bridleway 239 near Fern Walk, Langdon Hills	Request for improvements to the surface of the bridleway	Basildon Westley Heights	Total scheme	LBAS188001	£16,000		G